



GABRIEL P. DE CASTRO

Civil Engineer

PERSONAL INFO.

Angeles City Pampanga, 2009
Philippines
+639474907791
decastrogab0496@gmail.com

NATIONALITY

Filipino

DATE OF BIRTH

04/04/1996

SKILLS

Problem Solving
Site Supervision
Teamwork
Creativity
Safety Procedures
Project
Structural Analysis
Project Management

SUMMARY

Professional with a robust background in overseeing construction projects, ensuring quality standards, and maintaining safety protocols. Skilled in project management, site inspections, AutoCAD drafting, cost estimation, and problem-solving. Strong focus on team collaboration and achieving results. Reliable and adaptable to changing project needs, with a solid track record of delivering projects on time and within budget. Experienced in working with both local and international clients, ensuring seamless communication, high-quality output, and adherence to diverse project standards.

WORK EXPERIENCE

PROJECT ASSISTANT & COST ESTIMATOR, FREELANCE (REMOTE)

June 2024 – January 2025

- Assisted project managers and clients in organizing project timelines, deliverables, and resource schedules for construction and renovation projects.
- Prepared detailed cost estimates by analyzing project plans, specifications, and scope of work.
- Conducted material quantity take-offs and labor cost assessments to support budget preparation.
- Coordinated with suppliers and contractors remotely to gather quotations and verify pricing information.
- Assisted in drafting proposals, bid documents, and project reports for client submissions.
- Plans and monitors the efficient use of resources such as manpower and equipment throughout the project lifecycle.
- Maintained project trackers, ensuring deadlines, budgets, and documentation requirements were consistently met.
- Performed revisions on estimates based on design updates, scope changes, or site conditions.
- Supported clients in monitoring project expenses and identifying cost-saving opportunities.
- Compiles comprehensive documentation for tendering processes, ensuring project requirements are clearly communicated to potential contractors.

SOFTWARE EXPERIENCE

AutoCAD

Microsoft 360 Apps

Excel

Asana

Trello

Google Suite

Teams

Slack

Discord

Skype

JUNIOR AUTOCAD DRAFTER AND COST ESTIMATOR, AGCHEM CONSTRUCTION AND DEVELOPMENT CORP.

June 2023 – May 2024

- Assisted senior engineers and architects in preparing detailed 2D drawings, layouts, and as-built plans using AutoCAD.
- Created technical drawings based on rough sketches, specifications, and calculations provided by the design team.
- Updated and revised construction plans based on site changes and project manager instructions.
- Collaborated with the construction team to ensure drawings were aligned with actual site conditions and project requirements.
- Assisted in quantity take-offs and material estimates based on engineering drawings and specifications.
- Supported in preparing cost estimates and bid proposals by gathering data and verifying material and labor costs.
- Conducted site visits to verify measurements and gather data necessary for accurate drafting and estimation.
- Helped maintain and organize project documentation, drawing files, and cost databases for easy retrieval.
- Participated in project meetings to take notes, clarify drafting requirements, and track updates from senior staff.

SITE ENGINEER, AGCHEM CONSTRUCTION AND DEVELOPMENT CORP. TAGUIG CITY, MANILA

February 2020 – June 2023

- Coordinated with subcontractors ensuring their work met project specifications as well as monitored their progress towards completion deadlines.
- Oversaw quality control and health and safety matters for construction teams.
- Recorded daily events and activities in site diary to evaluate process and improve productivity.
- Conducted comprehensive quality assurance checks, ensuring all work met or exceeded project standards.

EDUCATION

BACHELOR OF SCIENCE IN CIVIL ENGINEERING

UNIVERSITY OF NORTHERN PHILIPPINES, VIGAN CITY ILOCOS SUR

CERTIFICATION

PROFESSIONAL CIVIL ENGINEER

November 2024

COSH Certified